



**GOOLWA REGATTA YACHT
CLUB Inc**

Maintenance Request

Date: _____

Maintenance required (please print)

Requested by: _____

Manager

Priority (please circle): 1 2 3 4 5

Assign to (please circle): TWG Contractor Committee Decline

On Completion

The above work has been satisfactorily carried out

Signature: _____ **Date:** _____

Further action & associated cost

Requirements to complete the job:

Professional advise by: _____

Contractor quotes required: YES NO See over

Purchase of materials: YES NO See over

Hire of tools/equipment: YES NO See over

Other: _____

Work completion date: _____ **Signature:** _____